

Minutes

ConFest Committee

Date: Thursday 13 February 2020
Scheduled Start: 7.30 PM
Venue: Ceres Learning Centre, Lee St East Brunswick
Audio: <http://dte.org.au/audiominutes>
Register on line: <https://dte.coop/live.meeting>
Zoom Connect: <https://dte.coop/to/zoom>
Phone Connect: (02) 8015 2088 Meeting ID Number 2362803611

#	Item	Raised by:
1	<u>Acknowledge and pay respect to the traditional owners and ongoing custodians of the land</u>	
	We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.	
2	<u>Meeting Started</u>	<i>Procedural</i>
	7:45 pm	
3	<u>Meeting coordinators</u>	<i>Procedural</i>
	Chairperson: Daniel Smith Minute Keeper: Melody Braithwaite Host: Zoom / Woorooma (The Cottage)	
4	<u>Attendance</u>	<i>Procedural</i>

	1. Bennet Emma 2. Braithwaite Melody 3. Brock Elisa 4. Cameron David (First Aid) 5. Davidson James 6. Denham Brian (Fire Team) 7. Duncan Glen 8. Ernst Kathy 9. Fitzpatrick Skye 10. Gregory Scouse 1619 11. Higgins Ray 12. Hunt Lindy 13. Jae Juliet 14. Kennedy Mike 15. Kinder Marti 1823 16. Kitmey Natalie (Consent Cove) 17. Larke Coralyn 18. Pitt Trevor 19. Macpherson Robin 20. Magor John 1841 21. Matthews Malcolm McDonald David 22. Moerkerken Deb 23. Morsman Tania 24. Rasmussen Mark 25. Reid John 26. Reid Troy 27. Shapiro Kate 28. Shipperlee Aaron 29. Smith Dan (Nudies) 30. Schwarz Martin 1731 31. Tippett Peter 32. Townsend Jessica 33. Tunney Kirsten Joy1645 34. Darren Geraghty 35. Darrylle Ryan	
5	Confirmation of previous minutes	
	Corrections: 1. ADD to Attendance list of 6 February 2020 meeting: John Magor MOTION: That the minutes of 6 February 2020 be accepted.	Moved by Mark Rasmussen Seconded by Kristen Tunney PBC
6	Matters Arising from previous minutes	<i>Procedural</i>
7	Correspondence	<i>Procedural</i>
8	Action Tasks	<i>Procedural</i>
9	Servicing of Hive fridge container, generator and solar hub	
	Agenda item ID: 7402 Item by: Sharda Reed Agenda details: Request for electrical components such as the fridge container, primary generator and solar components to be serviced prior to Hive operations -ensuring NSW regulation food safety standards are able to be met. <ul style="list-style-type: none"> • Purchased refrigerator 3 years ago, but due to a delay was shipped as 3-phase instead of single phase • Researching how to either convert, or find a quote on a 3-phase to single phase converter. 	<i>Discussion deferred until next CC meeting</i>
10	Bliss / Tranquility Budget (\$3,576)	

	<ul style="list-style-type: none"> • Great low cost budget proposal, believed to be their main ConFest budget • Additional budgets after the original (main) budget has been approved will be treated as a separate budget application <p>Motion: That the budget for Bliss/Tranquillity budget presented by Jason Franzke for the amount of \$3576 be approved.</p>	<p>Moved by Kate Shapiro Seconded by Lindy Hunt PBC</p>
11	Combined Arts Volunteers Kitchen (\$6,615)	
	<ul style="list-style-type: none"> • Separate catering budget for volunteers (shared across 3 DTE cards) who are involved in set-up, ConFest and pack-down over a longer period of 3 weeks across activity spaces including Arts, Massage, Craft Cafe, Hammock Village and Docklands - each nominates their own volunteers • The Hive is at capacity for feeding volunteers (does not accept people from the Arts Village or activity spaces) long wait times • This kitchen will take pressure off by having 3 kitchen running and helps cover the transition into Villages setting up their own kitchens • In the first few days of packing down people do eat separately but with fewer numbers, they pool their food and they prefer to eat together <p>Motion: That the budget for Combined Arts Volunteers Kitchen presented by Kathy Ernst for the amount of \$6615 be approved.</p> <ul style="list-style-type: none"> • Objection to the motion noted from Marti Kinder • Passed by Majority 14 for yes with 2 Abstains 	<p>Moved by Kathy Ernst Seconded by Deb Moerkerken PBM</p>
12	Holi Colours (\$2,500)	
	<p>Motion: That the budget for Holi budget presented by Ajit Singh for the amount of \$2500 be approved.</p>	<p>Moved by Tania Morsman Seconded by Martin Schwarz PBC</p>
13	2020 Autumn ConFest Setup-Packdown Crew Budget (\$35,100)	
13.1	<ul style="list-style-type: none"> • Budget covers an extensive work's program, setup and pack-down • Equipment hire e.g. large excavator, mini tipper, hole auger machine to be shared over a wide range of jobs for infrastructure works, fences, etc • Budget costs similar for the last two years, this year quite a few people who are doing training on machinery with Xavier, showed timeline • Interstate builders, mechanics etc are bringing their own equipment • Container Ventilators Materials \$3k (whirling gig) needed to reduce the terrible stifling heat and allow work to happen in the containers • Crew Catering \$5.4 is additional to Tania's budget (if she needs it) for 18 people (part of set-up crew) needing to setup own kitchen to be fed <p>Motion: That the budget for pre-Confest setup presented by Troy Reid for the amount of \$35,100 be approved.</p>	<p>Moved by Kate Shapiro Seconded by Mark Rasmussen PBC</p>

13.2	<p>Tree Hazard - Risk Management</p> <ul style="list-style-type: none"> James Davidson qualified arborist will be training set-up crew to spot hazards, help identify, deal with on the ground and eliminate dangerous limbs via tree climbing intervention - limited scope Aboriginal significant trees - will work under direction of site people, who are aware of aboriginal heritage, rules are clear, looking at Aboriginal overlays of the site - unless complete health safety risk, no maintenance - not doing work on the island, will FIRST check with Muddy - he can remediate without being destructive Work only deals with immediate hazards, not to land clearing, problem tree deemed unsafe are managed differently in accordance with land holder obligations and permit conditions and need a full environmental impact statement to inform them any tree (widow makers) only removal 	
14	<p>Outstanding Receipts</p>	
	<p>Agenda item ID: 7412 Item by: Kathy Ernst</p> <p>Agenda Details: People with more than \$500 of receipts outstanding are not eligible to receive any more funds. We need to know who these people are. Have these people been advised and given time to submit their receipts? If not we risk public shaming people unnecessarily.</p> <p>Discussion:</p> <ul style="list-style-type: none"> FinCom has significantly reduced outstanding receipts and continues to <ul style="list-style-type: none"> - give all these people notice/warnings - allowed them a chance to explain or resubmit (eg two cases of illness), - those who have not given any receipts have lost access to their cards - only partial receipts submitted - will only get money via reimbursement FinCom has no concern on budget applications submitted so far Actively shifting from end-of-year to a month-to-month receipt reminder Form 'Application for a Budget in 2017' in Conditions last review missed 'Item 10. Variation from these conditions is prohibited unless explicitly authorised by the Board.' Needs to be added back on form 	<p><i>Add Item 10 Variation Clause back into Budget Application Form</i></p>
15	<p>Mapping (Site Planning)</p>	

	<p>Agenda item ID: 7426 Item by: Robin Macpherson</p> <p>Agenda details: Begin a discussion on where things are to go. Need to bring all together so everyone understands - why what is where and who's using which shed where</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Item relates to planning, once a planning decision has been made then mapping can get involved to record agreements • e.g. move First Aid, concerned planning in isolation, needs broader discussion • No decisions have been made, just discussions occurring - once the smaller group has come up with options - will have to be an agenda item • Bike crew are moving their container up to the plain, consulted and got help from mapping, Aboriginal people and referred to Onsite Storage policy - an online democratic process • Current example, Matt English started a chat with an extensive number of people Emergency Services Hub, to internally find consensus, to move their hub, develop internal consensus first, before discussing with CC and GSC - to get their own teams on the same page 	<i>Discussion</i>
16	Cooking Circles Budget 2020	
	<p>Agenda item ID: 7453 Item by: Ashleigh Wilson</p> <p>Agenda Details: Cooking circles budget proposal</p>	<i>Deferred</i>
17	Children on site two-weeks before Confest for set up	
	<p>Agenda item ID: 7460 Item by: Tania on behalf of Glen & Ruby</p> <p>Agenda Details: In a previous agenda item I asked about children on site for set up with their guardian or parents. I was going to look into insurances but I have not done that. Any possibility that Glen can have Ruby, his 9 year old daughter on site the two weeks before Confest?</p> <p>Discussion</p> <ul style="list-style-type: none"> • CC policy is no children under the age of 18 up to 2 weeks before ConFest - during this phase the whole site is considered a work site • CC needs discretion about some of the kids due to the workers like Glen who is an experienced back hoe operator, key operator volunteer being a valuable asset during the set-up phase • Lengthy discussion around children, heavy machinery, distracting parents from their work having to look after children, danger in exclusions and exceptions (being inclusive), and people bringing uncontrollable dogs • Setting up a Kid's Space requires adherence to strict guidelines, regulations and rules • Parents make a private arrangement, different arrangements for different children, clearly two responsible adults like Coral and Tania offering to look after Ruby, know their way around ConFest really well • Recommendation appoint Site Safety Officer to do family & children inductions, clear no kid zones, refer to rules, regulations 	<i>Work in Progress</i>

18	Site Crew - Truck Rental, Fuel & Food Budget (\$6,940)	
	<p>Agenda Item ID: 7461 & 7462 Item by: Martin Schwarz 1731</p> <p>Agenda Details: There is a need for a truck for various teams and facilitators to pick up goods and bring things to site. The site crew plan to be onsite from the 21st of Feb to begin the task of preparing the site, making repairs and collecting various goods from suppliers. There will be a need for food and fuel during this time. Food for 14 days for up to 4 people \$840 and fuel for trips to melb and other locations \$1500.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Tania not on site until 6 March - so food required from 21 Feb • DTE can organise rental of the truck <p>Motion: That the site team budget presented by Martin Schwarz 1731, for the amount of \$6940 be approved.</p>	<p>Moved by Brian Denham Seconded by Tania Morsemen PBC</p>
19	Juliet Jae Budget (\$5,468)	
	<ul style="list-style-type: none"> • On-site for two months - Juliet is pretty crucial to most of ConFest site works, the quality and availability of tools & materials makes a huge difference to Juliet being able to do amazing work • Equipment purchased will remain on site, in lock up container managed by Asset Management Team <p>Motion: That the Infrastructure budget presented by Juliet Jae for the amount of \$5468 be approved.</p>	<p>Moved by Kate Shapiro Seconded by Mark Rasmussen PBC</p>
20	Information Tent Budget (\$2,680)	
	<p>Motion: That the Info Tent budget presented by Carly Rothschild for the amount of \$2680 be approved.</p>	<p>Moved by Martin Schwarz Seconded by Tania Morsman PBC</p>
21	Traffic / Stay-put Fence-line (\$5,750.41)	
	<p>Motion: That the Stay put/ traffic budget presented by Charlie Dalton-Twist for the amount of \$5750.41 be approved.</p>	<p>Moved by Mark Rasmussen Seconded John Magor PBC</p>
22	Carried Resolutions	<i>Procedural</i>
	<p>Motion: That the minutes of 6 February 2020 be accepted.</p>	<p>Moved by Mark Rasmussen Seconded by Kristen Tunney PBC</p>

	Motion: That the budget for Bliss/Tranquillity budget presented by Jason Franzke for the amount of \$3576 be approved.	Moved by Kate Shapiro Seconded by Lindy Hunt PBC
	Motion: That the budget for Combined Arts Volunteers Kitchen presented by Kathy Ernst for the amount of \$6615 be approved.	Moved by Kathy Ernst Seconded by Deb Moerkerken PBM
	Motion: That the budget for Holi budget presented by Ajit Singh for the amount of \$2500 be approved.	Moved by Tania Morsman Seconded by Martin Schwarz PBC
	Motion: That the budget for pre-Confest setup presented by Troy Reid for the amount of \$35,100 be approved.	Moved by Kate Shapiro Seconded by Mark Rasmussen PBC
	Motion: That the site team budget presented by Martin Schwarz 1731, for the amount of \$6940 be approved.	Moved by Brian Denham Seconded by Tania Morsmen PBC
	Motion: that the Infrastructure budget presented by Juliet Jae,, for the amount of \$5468 be approved.	Moved by Kate Shapiro Seconded by Mark Rasmussen PBC
	Motion: That the Info Tent budget presented by Carly Rothschild for the amount of \$2680 be approved.	Moved by Martin Schwarz Seconded by Tania Morsman PBC
	Motion: That the Stay put/ traffic budget presented by Charlie Dalton-Twist for the amount of \$5750.41 be approved.	Moved by Mark Rasmussen Seconded John Magor PBC
23	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	Thursday 20th February 2020 7:30pm	

24	Meeting Ended	<i>Procedural</i>
	10.45pm	